

Draft MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 20 October 2025 in the MEMORIAL HALL

- 3658. Attending.** Councillors, Antony Obertelli, Alan Connor, Andy Burrow, Andrew Hartley, David Atkinson, Clerk, Louise Ash.
- 3659. Public Participation** – The Isherwood family attended to ask council to consider installing a pump track at the Rec. During the summer a team of young people took time out of their summer holidays to speak to local residents and collected 300 signatures of support for their idea. Councillors feel the idea needs to be explored and first steps thought through. Contact details were exchanged to enable interested parties to discuss the idea further, scope out the project and its costs, and report back findings. Cllr Walsh kindly offered his assistance.
- 3660. Reports** Cllr Budden and Cllr Walsh attended. Cllr Budden advised that the next planning meeting dates were 24 November and 15 December. Interested residents can request to speak at a committee meeting by emailing emarsden@lancaster.gov.uk
- 3661. Apologies** Cllr Kidds apologies were accepted. Cllr Cohen Kingsley did not attend for the fifth month and did not send any apologies. Next month Cllr Burrow agreed to act as chairman in Cllr Obertelli's absence.
- 3662. Minutes.** The minutes of Monday 15 September 2025 were accepted as correct and duly signed by the chairperson
- 3663. Declaration of Interests.** There were no pecuniary interests to declare.
- 3664. New Items to consider for October 25**
- a. **Correspondence** was noted:
 - 1. PROW – hedges, a request to trim hedges has been received from a resident, Cllrs will look into the matter.
 - 2. HGV Parking – resident sent me a picture of a HGV parked outside the Rec on Manor Lane, saying its becoming a regular parking spot. Cllrs have approached the police for a response.
 - 3. Fallen tree on a PROW was reported, clerk has reported to the land owners.
 - b. **Chairmans Report** There was a general update around the village newsletter and the litter picking group. It is noted that we have a great team of volunteers who are giving up their time to deliver great service for our village.
 - c. **Insurance Policy.** The policy has been paid. A new policy will be negotiated next year because this is the final year of a three year deal.
 - d. **Zip Wire.** A natural spring has been discovered by the side of the footpath beside the new zip wire. A solution to this problem is being sought, the area has been fenced off for safety.
 - e. **Pumptrack** –To consider the feasibility of installing a Pumptrack at the Rec. Cllr Kidd will lead any working group formed.

Items f – i. are in response to changes to a governing document, The Practitioners Guide 2025, and the new Assertion 10 requirements around a parish councils safe use of data, IT equipment and programmes and the safe processing of any personal data.

- f. **Data protection Policy.** An amended policy was adopted
- g. **IT Policy** An amended IT policy was adopted
- h. **Data Review** A data review will be carried out each quarter.
- i. Councillors **Noted** their duty regarding safe use of data and acknowledged the training available.
- j. **Conclusion of Audit Notice.** Councillors acknowledged the report could not be published on schedule because the clerk was on holiday abroad, and that it had been published on 3/10/2025 upon her return.

- k. **Conclusion of Audit, matters raised.** All matters raised have been resolved and council are content that the audit report is acceptable. **Resolved.** The invoice for PKL Littlejohn was authorised. **Noted.** The noticeboard and website have been updated and the public given the opportunity to inspect our records as per our statutory duty.
- l. **Resolved.** To close off the Manor Lane entrance of the Rec due to the unsafe path as soon as possible. Councillors considered the merit of improving the Hanging Green entrance. A scheme of works for the entrance will be compiled and brought to full council for more debate once costs and other implications have been explored.
- m. A quote for extended CCTV coverage was **deferred** until November
- n. Cemetery Training Course Cost of £100 **Approved**
- o. Cllr Walsh had suggested some tree planting on the City Council land at Manor Cres. Unfortunately the scheme clashed with wild meadow planting and therefore City Council were unable to approve the tree planting scheme despite an offer of free trees.
- p. **Resolved.** To improve the noticeboards, including the one at the Memorial Hall as part of project work in 2026-2027 financial year.
- q. **Deferred** - Memorial Hall Defibrillator housing cabinet is faulty. Further investigation required, clerk will approach the Memorial Hall for their input.
- r. **Deferred** Cemetery maintenance contract is due for renewal. To consider a new proposal from our current supplier. More information required.
- s. **Resolved** confirm a date for the clerks appraisal 5 November at 9:30 am
- t. **Noted.** A mole problem at the cemetery will be monitored.
- u. **Noted.** To consider a request to mow a wildflower meadow on the shore close to Cheyette Fitness, quote expected from our usual contractor.
- v. **Noted.** Councillors acknowledged receipt of the distributed the quarterly accounts. **Resolved.** For Cllr Obertelli and Cllr Burrow to work with the clerk on preparing the 2026-2027 budget for approval.

3665. Five Year Plan

Noted councillors were asked to start to list projects that they would like to prioritise for the next financial year. The following items were suggested.

Benches in the Rec play park. Replacement flooring under play equipment. Earmarked reserves for Memorial Hall refurbishment projects. Further suggestions will be made and considered at the next meeting. It was **Noted** that work at the Cemetery has begun, all planned work to the Foreshore has been completed. Drain work on Manor Lane was chased up directly by the clerk and Cllr Walsh was asked to help secure a date for the work to begin there so that work to repair the path can be scheduled.

3666. Planning Applications discussed. RESOLVED Comments be noted online by the Clerk via the Lancaster City Planning portal or direct email.

25/00926 Ashton House Farm Paths

25/01028 Turnpike Fold/Beaumont Gate Farm Decommission septic tank

No comments to be made.

3667. Finance matters

It was noted that,

- I. There have been £419.24 receipts since our last meeting
- II. A bank transfer of £50,000 has been made from Nat West to Unity Bank
- III. On 30/09/2025 the balance of the Reserve Bank account is £34,953.28 and interest applied to the account of £66.64 on 30/09/2025. To note the balance of the Nat West Current account is £5,826.75. To note the balance of the Unity Trust bank account is £73,229.59.
- IV. To approve the following payments and receipts, including any retrospective items listed.

Budget 2026-2027

- I) See item 3665 v. Budget working group to prepare budget for full council to consider.

Regular Payments	£	Receipts	£
Bank Charges	£6.70	Res bank interest	£66.64
Printing	£9.99	Stripe (MUGA)	£12.60
Mobile Phone	£6.25	Cemetery	£340.00
Salaries / Pensions	£2,057.62		
Eon Next (muga)	£40.62		
Broadband	£44.45		
Easy Website	£36.96		
HMRC (Quarterly)	£1098.84		
Rydal Comms	£46.78		
DC Garden	£300.00		
Envirocare	£955.82		
Other payments			
Proludic - zip line	£16,664.95		
Proludic - groundworks	£420.00		
Amazon Tablets	£679.96		
Duncan Ross	£1,278.10		
Insurance renewal	£1,472.48		
Topiamour - Cemetery (2 nd half)	£5,220.00		
Bank Transfer	£50,000		

3668. Open Spaces

Noted The play park, Muga and Rec were inspected by the Clerk, 19 September and 14 October and 20 October. Cllrs will inspect them between the Oct and November meeting.

Noted Monitor the swings at the Manor Lane park. Monitor the wet pour at the Rec

Noted Rotten oak tree in the cemetery has been felled

Noted. The 3 year Tree Survey report has been carried out, next due in Sept 2028.

Noted. The annual inspection of the Parks by an independent inspector has taken place and any remedial work required will be listed in due course.

3669. Biodiversity and Climate Matters. Noted. A new English Holly hedge has been planted at the Cemetery. This evergreen plant is considered a native species. It will provide a good habitat for wild birds and is low maintenance once established making it an ideal hedge to sperate areas of the cemetery.

3670. Parish Events The next scheduled event is Remembrance Sunday 9 November.

3671. Items for future agenda. The budget items for 2026-2027

3672. Date and time of the next meeting 17 Nov 2025 at the Memorial Hall at 7:00pm

3673. Chairman declared the meeting closed at 9:25 pm

Louise Ash
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